



**Tauranga**City

## Job description

<b>Title</b>	Financial Analyst – Waters
<b>Number</b>	7FI26A??
<b>Group</b>	CFO – Chief Financial Office
<b>Division</b>	Finance
<b>Reports to</b>	Manager: Strategic Finance & Growth
<b>Direct reports</b>	N/A
<b>Date</b>	26/09/2025

### Job holder commitment

The job holder accepts as a fundamental requirement of their employment that they must demonstrate a personal commitment to:-

- modelling organisational values at all times
- a safe and healthy work environment
- assisting Council to fulfil its Civil Defence responsibilities

At TCC we uphold the principles of Te Tiriti o Waitangi by engaging in an effective and meaningful partnership with tangata whenua. We are committed to developing our knowledge and understanding of te reo Māori, tikanga Māori, Mātauranga Māori and our partnership with tangata whenua.

### Job purpose

The primary purpose of this role is to provide quality expert financial and business advice in relation to three waters services and investment commencing with working on transition from within Council to a waters organisation. Analysis in relation to long term planning, financial sustainability and compliance with requirements of the new waters legislation will be a key focus during the transition. This role would transition to a finance function within or supporting the new water organisation.

### Key outcomes

<b>Provide strategic business advice, support, and insight.</b>	<ul style="list-style-type: none"><li>• Provide strategic business advice, support, and insights and reporting within the finance team and for the organisation both in relation to the transition of waters activities to a new entity and in relation to any waters functions remaining within or needing to integrate with TCC.</li><li>• Provide expert business and financial support to key Council projects as required.</li></ul>
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	<ul style="list-style-type: none"> <li>• Work pro-actively with TCC managers providing recommendations to develop and review options for the delivery of water services.</li> </ul>
<b>Provide project leadership and support.</b>	<ul style="list-style-type: none"> <li>• Lead the financial component of projects to transition waters to a new entity, including liaison with counterparts at associated Councils particularly within the finance workstream.</li> <li>• Assist with the review and development of business processes in relation to the new waters entity.</li> <li>• Contribute financial and business expertise and leadership on project teams.</li> <li>• Work with the finance and strategy teams, GMs and activity managers to develop robust Annual and Long-Term Plans consistent with council strategies and quality financial and infrastructure strategies.</li> </ul>
<b>Undertake business and financial analysis and reporting.</b>	<ul style="list-style-type: none"> <li>• Undertake financial analysis of revenue and expenditure and business trends to proactively support managers to identify risks and opportunities within their businesses.</li> <li>• Contribute as required to business case analysis to ensure that all projects are evaluated, and peer reviewed by finance prior to going to council</li> <li>• Participate as required in corporate projects providing a financial and business perspective, making recommendations on process change or investment decisions.</li> </ul>

The job description is not an exhaustive list of requirements, the job holder will be required to perform tasks assigned to them that are not explicitly described in this document.

## Person specifications

<b>Essential</b>
<ul style="list-style-type: none"> <li>• A degree in business, economics, finance, or accounting.</li> <li>• Proven experience (10 years) with strategic business advice and improving business performance.</li> <li>• Proven experience in providing advice and reports to senior management or governance.</li> <li>• Desirable experience in regulated utilities</li> </ul>

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## Our values

### **Pono / Integrity**

We do what we say we will do

### **Manaakitanga / Respect**

We listen to all views and show we care

### **Whāia te tika / Service**

We do the right thing for our community  
and each other

### **Whanaungatanga / Collaboration**

We work together and create connections